

administration • reference memo

- keywords: • **BOARD POLICY**
- **ADMISSION OF INTERNATIONAL STUDENTS**

Board Policy 44
Ref. Memo 1019

Any person who is neither a Canadian citizen nor a Landed Immigrant, referred to here as an international student, is eligible for admission if:

1. They have a B.C. Secondary School graduation certificate or equivalent educational record; and
2. They meet the test of competence in the English language as established by the College;
3. They meet such other requirements for admission and registration as are set for Canadian citizens and Landed Immigrants.

Applications for admission to the College may be made at any time during the year. However, no application received for admission to the Academic Division less than six weeks prior to the commencement of a term can be guaranteed consideration in time for admission in that term; no application for admission to the Career Division less than five months prior to the commencement of a term can be guaranteed consideration in time for admission in that term.

International students may register in any program or course offered by the College so long as seats have been designated therein for international students.

At the discretion of the Administration, seats for international students will be designated in a timely fashion so long as the total number of seats available to Canadian students is not reduced because of the registration of international students. In any case, the number of seats designated for international students as a percentage of all seats available shall not exceed a percentage that may be set by the Board and subject to review and revision from time to time.

International students shall pay tuition fees which represent the actual cost of their education plus a surcharge as set by the Board. Revenue from the surcharge is to be put to such uses as the Board may determine from time to time, including the development of education on an international scale and the waiver of part or all of the tuition fees for some international

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students. The criteria for such waivers will be the criteria used in the existing student loan programmes.

Adopted by Capilano College Board June 17, 1986.