

## FINANCIAL AID AND AWARDS

### Adult Basic Education Student Assistance Program (ABESAP)

The Adult Basic Education Student Assistance Program (ABESAP) is provincially funded and designed to provide direct educational costs for students enrolled in developmental programs: Adult Basic Education, English as a Second Language and Adult Special Education.

#### ELIGIBILITY

Eligibility is based on assessed financial need, applicable course registration and available ABESAP funding through Financial Aid and Awards at Capilano University. To be considered to have financial need, applicants must also meet or be below a gross income level which depends on family size as set by the Ministry of Science and Universities.

- A valid Social Insurance Number (SIN) is required. An applicant with a SIN beginning with 0 or 8 is *not* eligible for assistance through this program
- An applicant with a SIN beginning with a 9 must submit proof of documentation of protected person status
- If submitting a copy of a permanent resident card, it must be valid (not expired) and the photocopy must be clear (both back and front copy of the card is required)
- Other eligibility criteria will apply. Please review the ABESAP application form

#### HOW DO I APPLY?

- One ABESAP application is required for each academic term (fall/spring/summer) ***and must be submitted by the term's application deadline to Financial Aid and Awards***
- Print an ABESAP application form from [www.studentaidbc.ca](http://www.studentaidbc.ca) (under "Find a Form") or from the Capilano University Financial Aid and Awards website. Application forms are also available at Financial Aid and Awards – North Vancouver campus
- If you are under age 22 as of the first day classes, complete an Appendix 1 Form from [www.studentaidbc.ca](http://www.studentaidbc.ca) (under "Find a Form") and include it with your ABESAP application
- Ensure you have paid your \$42 admission fee
- **Fee Deferral:** Upon intake of a signed ABESAP application form submitted by the term's ABESAP application deadline to Financial Aid and Awards a fee deferral will be activated on the student's account (spring fee deferral will expire February 29, 2012). This will allow time for course registrations and processing of the ABESAP application. **A fee deferral does not guarantee that ABESAP funding will be approved. If the ABESAP application is deemed incomplete or is denied the fee deferral will be revoked. It is a student's responsibility to check fee deferral status anytime through myCap (Student Services>Student Records>View Holds)**
- Ensure your address on your ABESAP application matches the address on file with the Registrar's Office

***Important Note: Financial Aid and Awards will not process incomplete applications.***

### **COSTS FUNDED BY ABESAP**

- ESL tuition (ABE courses are tuition-free)
- Required textbooks
- Term enrollment fee
- Student Union Membership
- Student Newspaper
- Student Union Building Levy
- U-Pass \*Students studying at Squamish or Sunshine Coast campus may be eligible for a transportation credit in the amount equal to the term U-Pass

### **ABESAP APPLICATION DEADLINE – SPRING 2012**

**The final deadline to submit an ABESAP application to Financial Aid and Awards is:**

**March 9, 2012 (4:00pm)**

**An original application signed in ink is required (no faxes)**

### **HOW DO I SUBMIT MY ABESAP APPLICATION?**

Financial Aid and Awards  
Attn: ABESAP  
Birch Building, room 238  
North Vancouver Campus  
2055 Purcell Way  
North Vancouver, BC V7J 3H5

### **HOW WILL I BE NOTIFIED IF I WILL RECEIVE ABESAP FUNDING?**

Once your ABESAP application is processed and a decision is made, Financial Aid and Awards will send a notification letter to the address on file with the Registrar's Office

### **QUESTIONS**

Please visit [www.studentaidbc.ca](http://www.studentaidbc.ca) or contact Financial Aid and Awards at [finaid@capilanou.ca](mailto:finaid@capilanou.ca)