

**CAR POOL RULES, INFORMATION & AGREEMENT****BETWEEN CAPILANO UNIVERSITY AND CAR POOL APPLICANTS**

**3 or more persons (driver plus 2 or more passengers) may register to form a Car Pool Group.**

To obtain and use a Car Pool Parking Permit the Driver and all Car Pool Participants must complete and sign these forms, present their own CapCard photo identification to the Purchasing Department (Arbutus Building, room AR018) and comply, at all times, with the following car pool rules:

1. Arrive on campus **together, in one vehicle, at the car pool parking area, and exit the vehicle together.**
2. **Absolutely no drop-offs or in & out privileges are permitted – there must be 3 in the vehicle.**
3. Vehicles with less than three occupants observed parking, stopping, waiting, entering or otherwise occupying a car pool parking space will be subject to a ticket and towing, their car pool privileges will be revoked for the remainder of the current term plus the following term. The University's Car Pool Parking Permit must be returned to the Lot Manager or to Purchasing Department upon request. **NO EXCEPTIONS.**
4. Visibly display, from the vehicle's rear view mirror, a **valid** Capilano University Car Pool Parking Permit.
5. The vehicle must contain a **minimum of three (3) persons** who are registered in the current term at Capilano University when it arrives on Campus. (When leaving for day it does not need to be three).
6. Possession of a Car Pool Parking Permit is not a guarantee of a parking spot; it gives the holder an advantage to find a spot in a specially designated area.
7. Holders of Car Pool Parking Permits may not use the Car Pool only parking area at any time they do not comply with all the car pool rules.
8. Parking at any time in any space other than a car pool space requires payment for parking.

**VIOLATION OF CAR POOL RULES**

A holder of a Car Pool Parking Permit must return the permit at any time that their Car Pool Group cannot comply with the agreement. (i.e. when Car Pool membership drops below the required three persons).

The University considers the Car Pool parking areas and permits to be a service of the University. Any observed breach, obstruction or misuse of the Car Pool agreement will be dealt with in accordance with Capilano University Student Conduct Policy as described in the Capilano University Calendar.

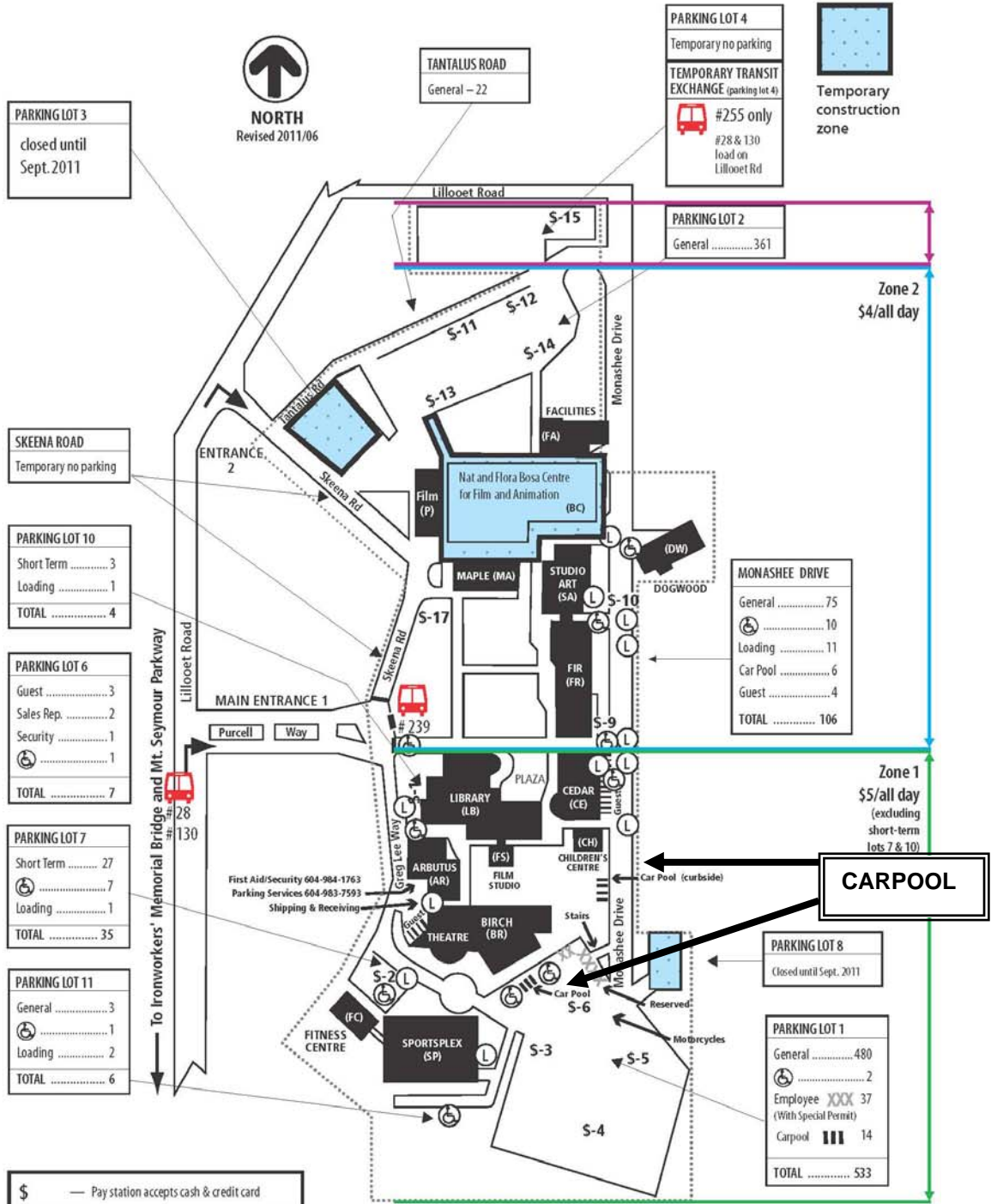
Car Pool Parking Permits remain the property of Capilano University and must be returned at the end of each term or surrendered upon request of Patroller if used in violation of these rules.

**Car Pool Permits expire at the end of each term. Please renew agreement or return permit for recycling.**

**TOWING - NO NOTICE**

Car Pool Parking Areas are under active surveillance and any breach of rules will be immediately enforced.

No notice will be given regarding the towing of your vehicle if you have been observed not complying with the Car Pool Parking Rules **on any day that you use the university's car pool parking permit in the car pool only parking area.** You will be required to pay the towing and all related charges and your Car Pool Privileges will be revoked for the remainder of the current term plus the following term.



TOTAL PARKING SPACES	GENERAL	PARKING FOR PERSONS WITH A DISABILITY	GUEST	EMPLOYEE (with Special Permit) XXXX	LOADING (L)	CAR POOL (Registered) IIII	SALES REP.	SECURITY	SHORT TERM PAY PARKING \$ST
1074	941	21	7	37	15	20	2	1	30

## CAR POOL PARKING APPLICATION AND DISCLAIMER

**IMPORTANT INFORMATION THAT PROSPECTIVE CAR POOL PARTICIPANTS MUST READ, UNDERSTAND AND AGREE TO COMPLY WITH BY SIGNING ALL PORTIONS OF THE CAR POOL PARKING RULES, INFORMATION and AGREEMENT.**

The Capilano University Car Pool Program is aimed primarily at reducing single occupancy vehicles and efficient use of the limited parking resources on campus. This form also contains information from ICBC that each participant must consider.

Capilano University is not responsible for ensuring the quality or licensing of drivers that participate in Capilano University Car Pool Programs, or for ensuring that participants' vehicles are roadworthy, insured or properly insured. Car Pool participants will be responsible for continually reviewing insurance papers to ensure that adequate coverage is carried for all Car Pool participants. They should ensure that they are covered by adequate underinsured motorist protection coverage. They are also encouraged to discuss and/or review the driving records and driving habits of their fellow participants.

In addition, please read carefully the following CONSENT, DISCLAIMER and RELEASE before signing below:

- 1. Capilano University does not assume any liability whatsoever, and the undersigned release Capilano University, its' Board members, administrators, faculty, staff and all other employees and agents of the said University or the Province of British Columbia of and from all actions liabilities, damages, costs, expenses, courses of action, actions, claims, suits or judgements, for loss or damage to any vehicle and/or its contents, or for injury to or death of any person, which arises in the course of, in connection with, or as a result of the Capilano University Car Pool Program, including, without limitation, vehicle accidents, driving infractions and any incidents whatsoever involving Car Pool Participants.***
- 2. The undersigned also acknowledges that there are risks he or she voluntarily assumes in participating in a Car Pool Program, some of which are referred to in this document.***
- 3. The undersigned have consented to the provision by Capilano University of his or her name, address and telephone number to the other participants in their Capilano University Car Pool Group in connection with the operation of the Car Pool Program.***

The undersigned acknowledge this Consent, Disclaimer and Release and apply for registration in the Capilano University Car Pool Program:

Signature: _____	Date: _____
Signature: _____	Date: _____
Signature: _____	Date: _____
Signature: _____	Date: _____

The **Jack Bell Foundation** ( <http://online.ride-share.com/en/my/> ) also has on-line resources for:

- **Casual Ride-Shares:** when commuters share rides in their own vehicles - Choose Capilano University as your destination on their Ridematching Data Base
- **Formal Ride-Shares:** when commuters pay and ride in a Jack Bell Ride-Share fleet vehicle

Ensure you perform your due diligence and protect yourself and your car pool or ride share passengers with sufficient insurance protection.

**ATTENTION ALL RIDESHARE PARTICIPANTS**

**IF YOU OWN A VEHICLE**, make sure that you protect yourself and your carpool passengers with sufficient insurance protection. For example, the Insurance Corporation of British Columbia provides mandatory Third Party Legal Liability, Accident Benefits, and Underinsured Motorist Protection (UMP), and sells increased Liability limits up to \$15 million, and a variety of Own Damage coverages under a B.C. Owner's Certificate of Insurance for B.C. licenced vehicles. See your Autoplan broker before you start carpooling and purchase the correct rating and insurance protection you and your passengers may need. For more information about Underinsured Motorist Protection, pick up a brochure at your Autoplan broker's office.

If your vehicle is insured by another insurance company located outside B.C., check with them to ensure that you have sufficient Third Party Legal Liability, Accident Benefits, and Underinsured Motorist Protection for you and your carpool passengers. If you are a student attending a recognized university, you may be entitled to keep your out-of-province insurance and licence plates. BUT, you must obtain a "Non-Resident Vehicle Permit" after having your out-of-province insurance company file proof of financial responsibility equivalent to ours.

**IF YOU DO NOT OWN A VEHICLE**, check with the vehicle owner to ensure that he or she has sufficient Third Party Legal Liability, Accident Benefits, and Underinsured Motorist Protection to protect you as a carpool passenger.

B.C. residents who do not have a B.C. driver's licence or own a vehicle, and are not members of the household of a person who has a B.C. vehicle or a B.C. driver's licence, may wish to consider purchasing the "Special UMP Policy for Non-Motorists" which is also available through Autoplan brokers. For a modest premium it provides \$1 or \$2 million coverage for the insured who is injured in an automobile accident as a pedestrian, commuter, bicyclist, or while a passenger in a vehicle.

Any contradiction, dispute or difference between the contents of this notice and the Acts or Regulations shall be resolved only by reference to the Insurance (Motor Vehicle) Act, the Motor Vehicle Act, the Commercial Transport Act and their respective regulations.

I have read, understood and acknowledge this information sheet from ICBC:

Signature: _____	Date: _____
Signature: _____	Date: _____
Signature: _____	Date: _____
Signature: _____	Date: _____

**Car Pool Rules, Information and Agreement – Signature Page**

I have read, understood, and acknowledge the Car Pool Parking Rules, Information and Agreement as noted within these five (5) pages and by my signatures on pages 3, 4, and 5 agree to comply with all rules when using the Capilano University Car Pool Parking Permit.

I further agree to indemnify and save harmless Capilano University, its Board members, administrators, faculty, staff and all other employees and agents of the University or the Province of British Columbia of and from all actions liabilities, damages, costs, expenses, courses of action, actions, claims, suits or judgements related to this agreement.

I have received a copy of the car pool rules, information and agreement with a site map showing the designated car pool locations and further acknowledge that if I/we do not comply, the privilege extended by the car pool permit will be withdrawn by the University. The car pool rules are also noted on the reverse of the car pool permit mirror hang tag.

**Car Pool Group Participants' Information (driver plus minimum 2 passengers)**

1.

Name <b>(print)</b>	Signature	Verified by (office use)
Street	City and Postal Code	Telephone
Student #	Driver / Passenger / Both (Circle One)	Date Signed

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2.

Name <b>(print)</b>	Signature	Verified by (office use)
Street	City and Postal Code	Telephone
Student #	Driver / Passenger / Both (Circle One)	Date Signed

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3.

Name <b>(print)</b>	Signature	Verified by (office use)
Street	City and Postal Code	Telephone
Student #	Driver / Passenger / Both (Circle One)	Date Signed

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**Additional passenger(s) if needed.**

4.

Name <b>(print)</b>	Signature	Verified by (office use)
Street	City and Postal Code	Telephone
Student #	Driver / Passenger / Both (Circle One)	Date Signed

If minor children are the passengers please request the Children's Centre to inform Purchasing Dept.